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PROCESSORS INITIALS	DATA ENTRY DATE	ASSIGNED BUYER	DATE RECEIVED IN PURCHASING	FOR PURCHASING USE ONLY INITIAL DATA ENTRY INFORMATION									sole source letter attached.				Sierra Services Platform as per attached quote	DESCRIPTION OF GOODS AND/OR SERVICES	20 TO TO TO	23 LIB ALITOMAT		T BBO IECT		OTHERWISE SHOWN (200 - 100 -		10/19/11	DATE MDSE REQUIRED
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				89,975,00		-	-		-	•	•		-		-	-	87102									ONTROL)		

INSTRUCTIONS: Purchasing requisitions must be prepared in duplicate. Send original to purchasing division; retain copy for your files. Prepare requisition far enough in advance so purchasing agent can obtain competitive quotations and vendor can properly deliver subject merchandise or service. Include estimated prices if known. The purchasing division must have a properly filled in requisition, with the signature of the department head and date, before any purchases will be made.